



## The Southern Pines Business Association

Invites you to participate at the annual

### Springfest

An Annual Celebration of Art, Fine Crafts and Community

Saturday, April 24, 2010

In historic downtown Southern Pines, North Carolina

#### SUBMISSION GUIDELINES for Concession Booths

Please read the following information and rules carefully before completing the application.

**CRITERIA:** If accepted as a concession vendor, the following requirements are:

1. Meet health/sanitation requirements according to G.S. 130A-250(7)
2. Pass inspection by the Moore County Health Department and return the Application for Temporary Food Service to Moore County Health Department by **specified date in acceptance letter**.
3. Pass Fire Department inspection codes before opening at Springfest.
4. Post menu prices for public on day of event.

**APPLYING:** 1. **ALL** applicants must send menu with application and include prices with menu.

2. Complete and return application with money order or check payable to Springfest. Include a SASE with application (#10 envelope stamped with \$.44).

*Previous acceptance is not a guarantee of acceptance into future festivals. The festival committee reserves the right to determine eligibility of all applications and to remove from the show any exhibitor or exhibit which it deems unacceptable or different from the photos submitted.*

**DISPLAY SPACE:** 1. Concession space size is 15 "wide x 10" deep and is located on the paved streets of the Town of Southern Pines. If that space will not accommodate your trailer, you will need an additional space.

2. All concessions must furnish their own water and generator if needed. Concessionaires are expected to leave their space as clean as possible.

**FESTIVAL HOURS:** **Set-up time:** 6AM to 9:00AM on the day of the show. **Show hours:** 10AM to 4PM. All vehicles must be removed from the streets by 9:30AM. Breakdown will not be permitted until the close of the show at 4PM.

**FEES:** **\$125.00** per space.  
**\$ 25.00** Insufficient Check fee  
**FEE IS NON-REFUNDABLE AFTER CANCELLATION DATE.**  
**THERE IS NO REFUND IN CASE OF RAIN. THERE IS NO RAIN DATE.**

**CANCELLATIONS:** **There will be a \$15.00 processing fee on cancellations received prior to March 15, 2010.**  
**There is no refunds on cancellations received after March 15, 2010.**

**CALENDAR:**

February 15	Entry Deadline ( <b>APPLICATIONS ACCEPTED THRU 3/15</b> )
February 28	Notification of Committee decision
March 15	Cancellation date – last day to receive refunds
April 11	Information packet, space assignment & street map mailed to exhibitors
April 24	<b>SPRINGFEST</b>



**SPRINGFEST**  
**April 24, 2010**  
**CONCESSION APPLICATION**  
Return with money order or check payable to  
Springfest, PO Box 831, Southern Pines, NC 28388

PLEASE PRINT LEGIBLY.

Name \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email address \_\_\_\_\_

Website \_\_\_\_\_

Menu with prices enclosed \_\_\_\_\_

Tent \_\_\_\_\_

Trailer \_\_\_\_\_ If yes, size including tongue & height \_\_\_\_\_

Generator \_\_\_\_\_

Menu Prices posted on day of event \_\_\_\_\_

I would like \_\_\_\_\_ space(s). Amount enclosed \_\_\_\_\_

\_\_\_\_ I understand it is the right of the Springfest Committee to deny any applicant, event if they have previously participated in the Festival.

\_\_\_\_ I understand and agree to abide by the Submission Guidelines.

\_\_\_\_ I understand my signature constitutes release of the Springfest Committee and all sponsors from liability for loss or injury.

Signed \_\_\_\_\_ Date \_\_\_\_\_