



## **The Southern Pines Business Association**

Invites you to exhibit at the annual

### **Springfest**

An Annual Celebration of Art, Fine Craft and Community

Saturday, April 28, 2012

In historic downtown Southern Pines, North Carolina

### **SUBMISSION GUIDELINES**

Please read the following information and rules carefully before completing the application.

**ELIGIBLE MEDIA:** All art/craft items displayed and sold must be made by the exhibitor. No Buy-Sell Items. No imports. No dealers. No sales representatives.

**APPLICATION PROCESS:**

1. **ALL** applicants wishing to exhibit must submit **digital** photos, (3) of the work to be exhibited and 1 of your display, along with a full and accurate description of all work being displayed with the application. On the day of the event, the Springfest Committee will limit the type of works on display to those that were approved in the original application. Photos should be emailed to [spbainfo@southernpines.biz](mailto:spbainfo@southernpines.biz) with your PHOTOS and your name or business name and photo number in the subject line. (example: ABC Art 1...ABC Art 2)

2. Complete and return application with money order or check payable to Springfest.

**Juried selection of 2012 Springfest Artisans will be made by the Springfest Committee. Due to the increased number of applications, returning artisans from previous years can no longer be granted automatic acceptance to the festival.**

**DISPLAY SPACE:**

1. Booth space size is 12 "wide x 10" deep and is located on the paved streets of the Town of Southern Pines.

2. All exhibitors must furnish their own display equipment and provide any necessary protection from the elements. Exhibitors are expected to remain within their assigned space and keep their area neat at all times.

**FESTIVAL HOURS:** **Set-up time:** 7AM to 9:30AM on the day of the show. **Show hours:** 10AM to 4PM. All vehicles must be removed from the streets by 9:00AM. Breakdown will not be permitted until the close of the show at 4PM. **No vehicles will be permitted in the streets until after 4PM for any reason.**

**FEES:** **\$75.00** per display space. Maximum of two (2) adjoining spaces per exhibitor. **\$25.00** Insufficient Check fee **\$20.00** Late fee for any applications received after January 31<sup>st</sup> entry deadline **FEE IS NON-REFUNDABLE AFTER CANCELLATION DATE.** **THERE IS NO REFUND IN CASE OF RAIN. THERE IS NO RAIN DATE.**

**CANCELLATIONS:** There will be a **\$15.00 processing fee on cancellations received prior to March 15, 2012.** There are no refunds on cancellations received after March 15, 2012.

**CALENDAR:**

March 1	Entry Deadline ( <b>\$20 LATE FEE after March 1</b> )
March 10	Notification of Committee decision
March 15	Cancellation date – last day to receive refunds
April 13	Information packet, space assignment & street map mailed to exhibitors
April 28	<b>SPRINGFEST</b>



**SPRINGFEST**  
**April 28, 2012**  
**VENDOR APPLICATION**  
**Return with money order or check payable to**  
**Springfest, PO Box 831, Southern Pines, NC 28388**

**PLEASE PRINT LEGIBLY.**

Name \_\_\_\_\_ Phone (    ) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email address \_\_\_\_\_

Website \_\_\_\_\_

Applicants who are submitting under a medium category must restrict their booth display only to the product stated in the application. If you plan to sell jewelry from your medium and you're not applying to this show in the category of "Jewelry", please explain below.

Please check appropriate category:

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Jewelry            | <input type="checkbox"/> Fine Arts/Graphics | <input type="checkbox"/> Leather              |
| <input type="checkbox"/> Pottery            | <input type="checkbox"/> Metal              | <input type="checkbox"/> Fiber (wearable)     |
| <input type="checkbox"/> Glass (decorative) | <input type="checkbox"/> Wood               | <input type="checkbox"/> Fiber (non-wearable) |
| <input type="checkbox"/> Glass (jewelry)    | <input type="checkbox"/> Basketry           | <input type="checkbox"/> Photography          |
| <input type="checkbox"/> Paper              | <input type="checkbox"/> Mixed Media        | <input type="checkbox"/> Other _____          |

Briefly describe method of production and how your work is created \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I will display and sell jewelry crafted in \_\_\_\_\_. The percentage of my display that will be represented by my jewelry is \_\_\_\_\_%. If I am not applying to this show under the category of "Jewelry", I understand I may be asked to limit the amount of jewelry that I display.

I would like \_\_\_\_\_ space(s). Amount enclosed \_\_\_\_\_

I have submitted digital photos to [spbainfo@southernpines.biz](mailto:spbainfo@southernpines.biz).

I understand it is the right of the Springfest Committee to deny any applicant, event if they have previously participated in the Festival.

I understand and agree to abide by the Submission Guidelines.

I understand my signature constitutes release of the Springfest Committee and all sponsors from liability for loss or injury.

Signed \_\_\_\_\_ Date \_\_\_\_\_