



## **The Southern Pines Business Association**

Invites you to exhibit at the annual

### *Springfest*

An Annual Celebration of Art, Fine Craft and Community

Saturday, April 29, 2017

In historic downtown Southern Pines, North Carolina

### **SUBMISSION GUIDELINES**

Please read the following information and rules carefully before completing the application. The non-profit information category is reserved for service groups, charities, foundations and other 501C3 organizations for purposes of distributing information. **Space for non-profit booth is limited.**

**APPLYING:** 1. ALL applicants wishing to exhibit must complete application. If items will be sold, please list on applications.

2. Complete and return application with **money order or check** payable to Springfest. Please provide documentation of your organization's non-profit status if you are a first-time applicant.

**DISPLAY SPACE:** 1. Booth space size is 12 "wide x 10" deep and is located on the paved streets of the Town of Southern Pines.

2. All exhibitors must furnish their own display equipment and provide any necessary protection from the elements. Exhibitors are expected to remain within their assigned space and keep their area neat at all times.

#### **FESTIVAL HOURS:**

##### **Set-up time:**

7AM to 9:00AM on the day of the show. **Show hours:** 10AM to 4PM.

All vehicles must be removed from the streets by 9:15AM.

Breakdown will not be permitted until the close of the show at 4PM.

No vehicles will be permitted in the festival area until after 4PM for any reason.

#### **FEES:**

**\$75.00** per display space. . Maximum of two (2) spaces.

**\$25.00** Insufficient Check fee

**FEE IS NON-REFUNDABLE AFTER CANCELLATION DATE.**

**THERE IS NO REFUND IN CASE OF RAIN. THERE IS NO RAIN DATE.**

#### **CANCELLATIONS:**

There will be a **\$20.00** processing fee on cancellations received prior to **March 31, 2017.**

No refunds on cancellations received after **March 31, 2017.**

